



Republic of the Philippines
Department of Education
Region XII
Division of Sarangani
Alabel



DIVISION MEMORANDUM No. 66, s. 2014

**TO : DISTRICT HEADS
PRINCIPALS/SCHOOL HEADS
Both in ELEMENTARY & SECONDARY**

FROM: ISAGANIS DELA CRUZ
Schools Division Superintendent

**SUBJECT: POLICY ON CONDUCT OF EDUCATIONAL FIELD TRIP/
EXPOSURE TRIPS**

DATE: February 24, 2014

1. Pursuant to Regional Memorandum No. 70, s. 2014, , dated February 19, 2014 by the Office of the Regional Director, adhere to the following guidelines before the issuance of travel orders to all concerned and/or endorsing the same to this office:.

- a. The trip must have an educational value to the participants.
- b. It must be on voluntary basis.
- c. All necessary safety measures must be secured by the group:
 1. With consent of parents (in case of pupils/students)
 2. Itinerary of travel must be presented
 3. Transportation details.

2. Immediate dissemination of this MEMORANDUM is hereby desired.





Integrity-Professionalism, Efficiency, Accountability, Commitment, Equity



"Ang batang Sarangan, dapat nasa paaralan."